

# ST KEW PARISH COUNCIL



**Chairman:** Cllr John Lethbridge

**Clerk:** Cindy Powell, Rockhurst, Trethurgy PL26 8YF

Tel: 07988 451241 Email: [stkewparish@gmail.com](mailto:stkewparish@gmail.com)

[www.stkewparish.org.uk](http://www.stkewparish.org.uk)

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The Annual General Meeting of St. Kew Parish Council will be held in St. Kew Parish Hall on Tuesday 14th May 2019 commencing at 7.30 p.m. Members of the public are welcome to attend.

**The Meeting will be adjourned after Item Three for an open discussion period between members of the Public and the Council, this period is limited to a maximum of fifteen minutes**

## A G E N D A

1. Election of Chairman
2. Chairman's Welcome and Apologies for Absence
3. Election of Officers – List of Officers 2018 -19 attached for reference
4. **ADJOURNMENT**
- . To consider and approve the Minutes of the previous Parish Council Meeting.
6. Matters Arising.
7. Correspondence
  - a) Highways – St Kew Bridge edge repair, plans and road closure
  - b) CC - Dogs on beaches notification
  - c) Mr J Barlow – Planning objection open letter to CouncilAny other important items of correspondence which the Chairman considers appropriate.
8. **Planning Applications**
  - PA19/02605 - Mr And Mrs Rowe, 8 Meadowside Close St Kew Highway**  
Rear two storey extension
  - PA19/03104 - Mr Cleave, Land West Of Meadow Views Tregellist Road**  
Demolition of existing agricultural pole barn and erection of a single dwelling and garage.
  - PA19/03215 Mr And Mrs Andy And Kate Gibbs The Old Post Office Chapel Amble**  
Demolition of outbuilding and provision of new annexe, hobbies store and parking area
  - PA19/03482 – Ms Hollie Runnalls, St Kew Farmshop And Cafe St Kew Highway**  
Proposed new treatment room**Planning Decisions**
  - PA19/01749 Mr Richard Blewett Pengenna Manor Trelill**  
Change of use only to assembly and leisure (use Class D2) of the existing agricultural building - **APPROVED**
  - PA19/01750 Mr Richard Blewett Pengenna Manor Trelill**  
Listed Building Consent: Change of use only to assembly and leisure (use Class D2) of the existing agricultural building – **APPROVED**
  - PA18/11369 Mr Thomas Clagett, Rose Cottage Mill Lane St Kew**  
Retrospective Consent for the Change of use of an outbuilding to be used as residential accommodation for family/friends and as a Holiday let – **APPROVED**
9. Schedule of Monthly Accounts April 2019
10. Report on Annual Audit
11. Footpath Cutting Tenders
12. Safety Wear for Councillors Site visits  
Old phone box Trelill – Node 2222
14. Parish Councillor reports and any other matters
15. Items for Pieces of Eight
16. Register of gifts and hospitality for Councillors and staff.

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**LIST OF OFFICERS AND COMMITTEE MEMBERS 2018-2019**

<b>Chairman</b>	<b>John Lethbridge</b>
<b>Vice Chairman</b>	<b>Anthony Godden</b>
<b>Responsible Finance Officer</b>	<b>Richard Godden</b>
<b>Churchyard Liaison Officer</b>	<b>Richard Godden</b>
<b>Tree Officer</b>	<b>Mrs McGann</b>

**COMMITTEES**

<b>Footpath Co-ordinator (Committee)</b>	<b>John Rickard jointly with Richard Godden</b>
<b>Parish Hall Committee – Council Representative</b>	<b>Ben Finnemore</b>
<b>Community Hall Committee - Council Representative</b>	<b>John Lethbridge</b>
<b>Parish Newsletter Committee -Council Representative</b>	
<b>Playing Field Committee - Council Representative</b>	<b>Jeanette Rowe</b>
<b>Planning Co-ordinator</b>	<b>Richard Godden</b>
<b>Community Network Co-ordinator</b>	<b>John Rickard</b>

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## **Minutes of the Meeting of St Kew Parish Council Meeting held on Tuesday 9th April 2019 at 7.00 pm in St Kew Parish Hall**

**Present:** Chairman: J Lethbridge Cllrs: A Godden, R Godden, T Mott, J Rowe, B Finnemore, J Rickard

**Apologies:** Cllr P Bishop

9 members of the public were present.

### **6081. PUBLIC DISCUSSION**

None

### **6082. Chairman's announcements and apologies for absence.**

The Chairman announced that he had received the resignation of the Clerk, and Councillors R Godden, Mott and Rickard will work together to advertise and arrange interviews for a replacement

### **6083. County Councillor and Police Reports**

None present

### **6084. Council Meeting Minutes – To confirm and sign the Minutes of the Parish Council Meeting on 12<sup>th</sup> March 2019**

Proposed by Cllr R Godden seconded by Cllr T Mott it was AGREED that the Minutes of this meeting be a true and accurate record. All present at the meeting in favour.

### **6085. Matters Arising**

None

### **6086. Correspondence**

a) **CC – Road Safety and Community Speed Event.** The details of the events have been circulated should anyone wish to attend

b) **Cormac – Highways engagement sessions.** Details of an open meeting in Bodmin were circulated

c) **CC – Housing Supplementary Planning Document.** An explanation of how the Council will implement the Planning document and how to comment has been made available

d) **CC - Highways Schemes planning for 2019-20** circulated

e) **Mr P Coster** - An email and attachments regarding Footpath 13 giving details of changes to ownership and minor changes has been shown and details recorded.

### **6087. Planning Notices**

#### **Planning Applications**

**PA19/02105 – Mr and Mrs R Dingle, Penbre, St Teath Road Trelill**

Change of use of part of an agricultural field to horse sand school

Viewed by Cllrs Mott and Rowe. Proposed by Cllr Mott and seconded by Cllr Rowe that the Council **APPROVE** the application. All in favour

**PA19/01296 - Mr & Miss Williams (Jr), Land East Of Springfield Bokelly Lane St Kew**

Application for Outline Planning Permission with all matters reserved for up to 3 residential dwellings

Viewed by Cllrs A Godden and Finnemore. The meeting was adjourned to allow presentations from the applicants as were all for family members. Meeting reconvened. Proposed by Cllr A Godden and seconded by Cllr Finnemore that the Council **APPROVE** the application. Cllr Rickard abstained. All others in favour

**PA19/01749 Mr Richard Blewett Pengenna Manor Trelill**

Change of use only to assembly and leisure (use Class D2) of the existing agricultural building

Viewed by Cllrs Mott and Rowe. Proposed by Cllr Mott and seconded by Cllr Rowe that the Council **APPROVE** the application. All in favour

**PA19/01750 Mr Richard Blewett Pengenna Manor Trelill**

Listed Building Consent: Change of use only to assembly and leisure (use Class D2) of the existing agricultural building

Viewed by Cllrs Mott and Rowe. Proposed by Cllr Mott and seconded by Cllr Rowe that the Council **APPROVE** the application. All in favour

**PA18/11369 Mr Thomas Clagett, Rose Cottage Mill Lane**

Retrospective consent for change of use for an outbuilding to be used as residential accommodation for family/friend and as a holiday let

Viewed by Cllrs Rickard and Bishop. Proposed by Cllr Rickard and seconded by Cllr R Godden that the Council **APPROVE** the application. All in favour

**Planning Decisions**

**PA19/00982 - Land South West Of St Kew Golf Club St Kew Highway**

Non Material Amendment to Application No. PA17/12200 dated 2nd May 2018 for the Erection of six holiday lodges namely for a change to the design of the lodges – **NOT ACCEPTABLE AS AN AMENDMENT**

**PA19/01161 Mr Symons, Trevathan Farm Shop and Tea Room, St Endellion**

Extend dining area - **APPROVED**

**6088. Schedule of Monthly Accounts**

It was proposed by Cllr A Godden and seconded by Cllr Rickard that the March monthly accounts be approved en bloc. All in favour

**6089. Council Approval for exemption from external Audit**

It was proposed by Cllr A Godden and seconded by Cllr Mott

**6090. Approval and signing of Annual Accounts (date to be approved on receipt of bank statements)**

The RFO advised that the bank statements had arrived and it was agreed that these matters be attended to immediately prior to this meeting

**6091. Bus Stop St Kew Highway**

Two email were distributed from Mr Frederick Ellery. He expressed his concern that buses stop on Trelill Road and not at the bus shelter. He enclosed a reply from First Kernow who

said this was a matter of safety due the proximity of the bend and junction. He expressed a wish for a hard standing for the bus to pull in but this would be out of the Parish Councils remit. His concern with parking, provision of yellow lines, and speed limits are a matter for Highways.

To this end, Cllr Rickard reported that Trelill Road was shortly to be surveyed by Mr O Jones of Highways in answer to a request from the Council expressing their concerns for road safety.

**6092. Gutt Minor Bridge located on road section C0203 Gutt Bridge to Lower Amble**

A letter from Mr Steve Dalley was distributed regarding the bridge known as Gutt Minor. He requested support for having the weight restriction lifted or the bridge upgraded. After discussion it was proposed by Cllr R Godden and seconded by Cllr A Godden that the Council would only support the upgrade of the bridge and not the lifting of the weight restriction. All in favour

**6093. Parish Councillor Reports and any other matters**

**“Meet the Planners” Report** - This meeting was attended by Cllrs R Godden, Mott and Rowe. They reported that Planning had reverted to having named planning officers for each area. However they were all of the opinion that Parish Council knowledge and opinion was mainly disregarded. Enforcement was a matter of finance.

**Cllr Rickard** has attended that April Network Meeting on behalf of the Council. He reported that Highways had been a main item and looked forward to Oliver Jones inspecting Trelill Road as requested. Climate Change was also of interest.

**Cllr R Godden** advised that any cast iron sign posts that needed repainting had been voluntarily restored by Mr Tony Prophet.

He also said that he had received an invoice from CALC for membership for 2019 – 20. It was proposed by Cllr Mott and seconded by Cllr Rowe that the Parish Council retains membership. All in favour

He finally expressed concern for safety when Councillors make site visits and thought that hi-viz waistcoats should be worn. Item to be placed on the next Agenda

**6094. Items for Pieces of Eight**

Thanks to Mr Prophet for signposts

**6095. Register of gifts and hospitality for Councillors and Staff**

Meeting closed at 19:50 hrs

**A Special Meeting of St. Kew Parish Council held in St. Kew Parish Hall on Tuesday 9th April 2019 immediately after the main meeting.**

**6096. Approval and signing of Annual Accounts**

Proposed by Cllr Mott and seconded by Cllr Rickard that the Annual Accounts should be accepted and signed. All in favour

**6097. Signing of Governance Form**

Proposed by Cllr Rowe and seconded by Cllr A Godden that the Governance Form should be signed. All in favour

**6098. Signing of Annual Audit Form**

Proposed by Cllr Finnemore and seconded by Cllr Rickard that the Governance Form should be signed. All in favour

Meeting closed at 19:58 hrs

**A vote of thanks was given to Cllr R Godden (RFO) for his sterling work with the yearly account and Audit.**

DRAFT

(no subject)

Inbox



**Jeff Barlow** <jeff.barlow@sky.com>

Tue, Apr 30, 4:11 PM  
(4 days ago)

to clerk

Good afternoon

Having read through 'pieces of eight 'regarding planning applications it has come to our attention from a neighbour that planning ,or planning advice has been sought on a piece of land right next to our home ,which is pendora, the request is for 13 houses and will back directly against our hedge affording us very little privacy and significant loss of light with around about 20 ft from our home ,I would like to log our objection to the building ref number PA19/00004/PREAPP or alternative number IAP00030691-001.

not only would it mean a significant rise in traffic in an otherwise quiet village ,but it would also rise the noise level ,pollution from light and vehicles to our privacy being destroyed along with the habitat of non migratory birds nesting in the hedge along with a distruption of bats and the local owl population which fly and hunt on the said piece of land .

Your sincerely  
J Barlow

Sent from my iPad

**Subject:** Fwd: FW: St Kew Bridge and Slow Signs

**From:** St Kew Parish Clerk <stkewparish@gmail.com>

**Date:** 30/04/2019, 17:18

**To:** Anthony <anthony@downdraught.co.uk>, Ben Hur <finnmore2000@aol.com>, Jeanette Rowe <jeffnet.ryan@btopenworld.com>, John Lethbridge <mpc.lethbridge@gmail.com>, Pippa Bishop <pippajbishop@googlemail.com>, Richard <richardgodden75@hotmail.com>, Tony Mott Parish Council <tonymottpc2015@btinternet.com>, john rickard <john-rickard@hotmail.co.uk>

An update for you all, I will put it on the agenda  
Cindy

----- Forwarded message -----

**From:** Powell Cindy <[Cindy.Powell@cornwallhousing.org.uk](mailto:Cindy.Powell@cornwallhousing.org.uk)>

**Date:** Tue, 30 Apr 2019 at 08:53

**Subject:** FW: St Kew Bridge and Slow Signs

**To:** St Kew Parish Clerk <[stkewparish@gmail.com](mailto:stkewparish@gmail.com)>, [clerk@stkewparish.org.uk](mailto:clerk@stkewparish.org.uk)  
<[clerk@stkewparish.org.uk](mailto:clerk@stkewparish.org.uk)>

Cindy Powell

Technical Support Officer

Homes and Investments

Tel: 01208 893251

Email: [cindy.powell@cornwallhousing.org.uk](mailto:cindy.powell@cornwallhousing.org.uk)

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**From:** Jones Oliver (Highways)

**Sent:** 29 April 2019 09:56

**To:** Powell Cindy

**Cc:** Highways & Environment East

**Subject:** RE: St Kew Bridge and Slow Signs

Dear Mrs Powell,

Please see attached the detailed drawings regarding the edge works that will be taking place near to the bridge, these works will shortly be programmed, however a road closure will be required to undertake the majority of the works and the Parish Council will be notified under separate cover regarding the exact timings and dates for the proposed works, however as a 3 month notice period is required for a road closure I would envisage that the works will be undertaken in August/September.

With regards to the reinstatement of the SLOW markings, a work package has been issued to our sub-contractor for the renewal, so this work should be undertaken imminently, weather permitting.

If you require any further information please do not hesitate to contact me.

Regards

Oliver

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**From:** Powell Cindy  
**Sent:** 24 April 2019 12:30  
**To:** Jones Oliver (Highways)  
**Subject:** St Kew Bridge and Slow Signs

Good afternoon Oliver

St Kew Parish Council have their Annual Parish (Public) meeting in May and the subject of the bridge repairs and Slow signs will most certainly be a subject that will be foremost in the meeting. This will probably be my last meeting as Clerk, so I would like to be alive when I leave the hall! The repairs were promised for April after a very long wait, but no sign of anything happening at present. Please can I have definite reply as soon as possible

Many thanks

Cindy Powell

Technical Support Officer

Homes and Investments

Tel: 01208 893251

Email: [cindy.powell@cornwallhousing.org.uk](mailto:cindy.powell@cornwallhousing.org.uk)

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— Attachments: —

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St. Kew Edge Repair - General Arrangement.pdf	379 kB
St. Kew Edge Repair - Long Section.pdf	563 kB

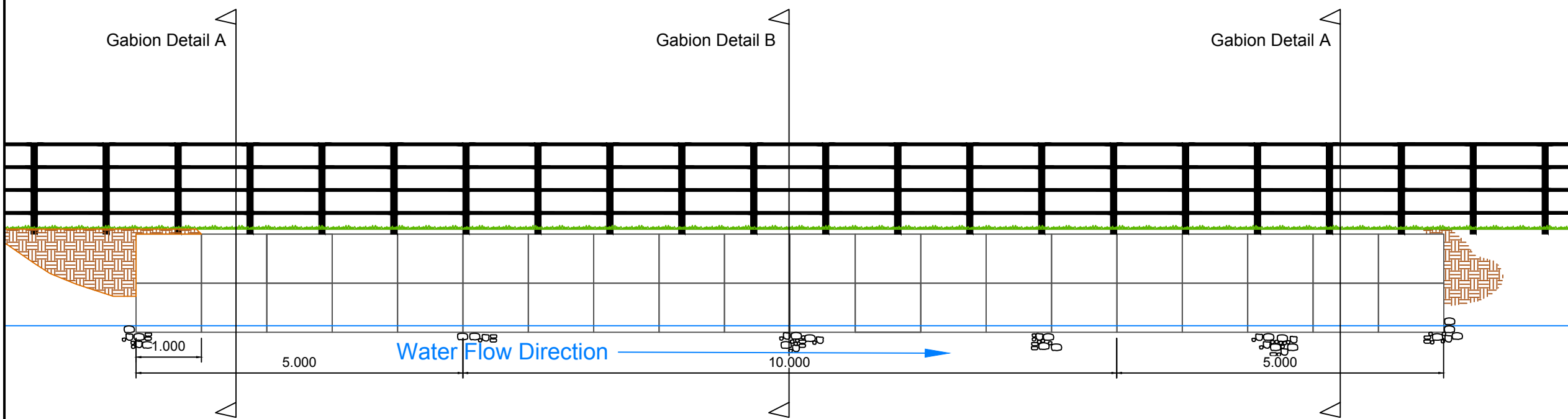
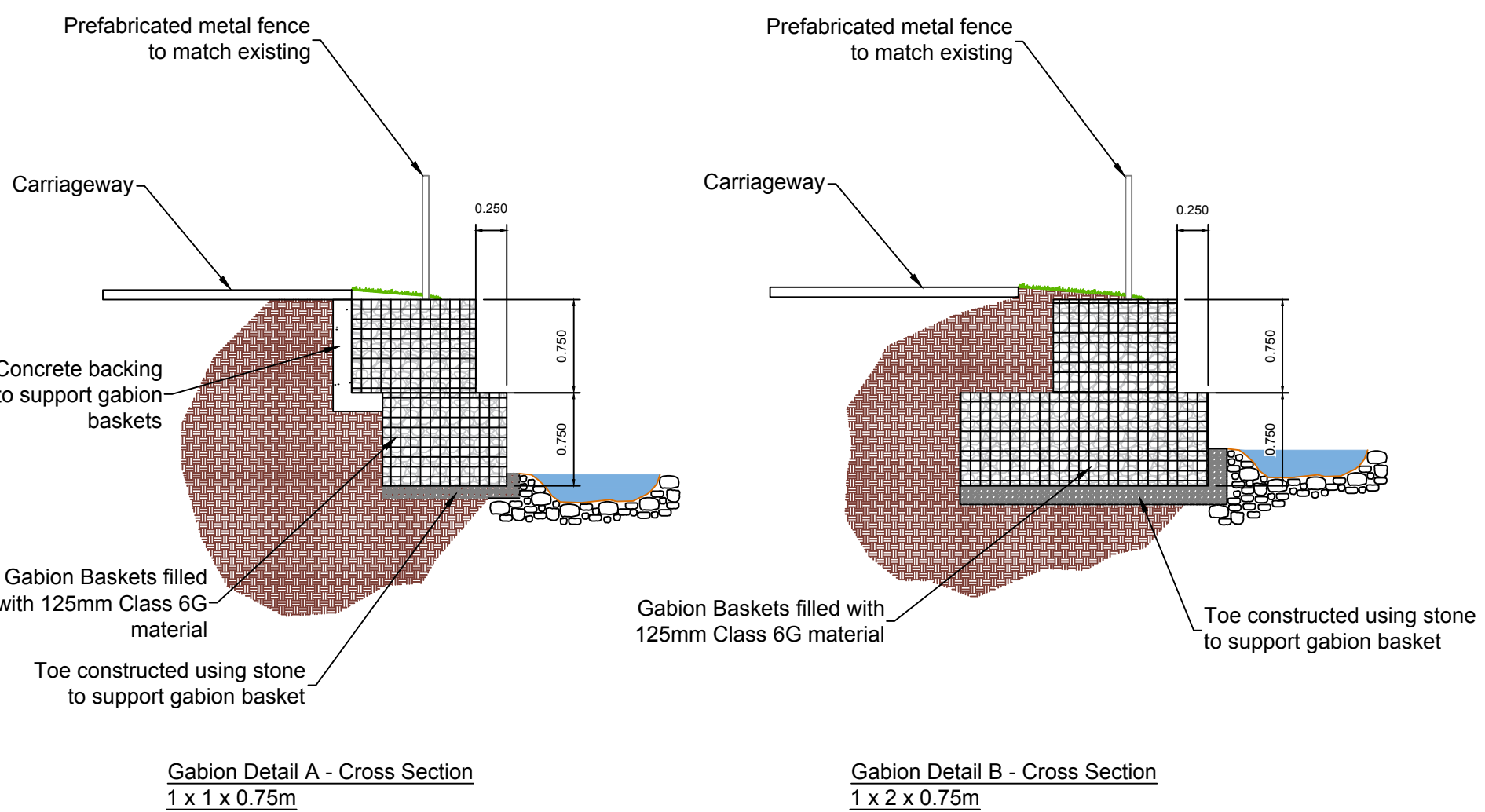




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## CONSTRUCTION, MAINTENANCE, OPERATION, DECOMMISSIONING AND DEMOLITION PHASES

- This drawing shall be read in conjunction with the Pre-Construction Information and any existing Health and Safety File(s) produced.
- In preparation of the construction method statements consideration should be given to the close proximity of any structures that may be affected by construction.
- The contractor shall refer to statutory undertakers' layout drawings and identify locations of existing overhead and underground services prior to carrying out excavation works.
- Refer to the designer's risk register and the works information for full details of the residual risks associated with this work. Significant residual risks are listed here and referenced on the drawing:
  - 4.1.



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- All dimensions are in metres unless otherwise stated.
  - Do not scale from this drawing.
  - Gabion Baskets to be filled with 125mm Class 6G material

P01	07/03/19	First Issue
REV	DATE	NATURE OF REVISION

REVISIONS

**CORMAC**

PROJECT TITLE:  
St. Kew Edge Repairs  
Capital Minor Network Improvements 18/19

DRAWING TITLE:  
Section Details & Long Section

SCALE:  
As Shown @ A3

PROJECT MANAGER: JB	DRAWN BY: JB		
CHECKED: RB	07/03/19	APPROVED: VG	07/03/19
DRAWING NO:			
PROJECT	ORIGINATOR	VOLUME	LOCATION
Edge Repairs-	JB	- 001	- St. Kew
TYPE	ROLE	NUMBER	
MNI	-	- 0001	
PROJECT REF:	DRAWING STATUS:	SUITABILITY:	REVISION:
EDG0000	Construction	-	P01

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# PAYMENT SCHEDULE FOR St KEW PARISH COUNCIL

**April 2019**

## Payments to be agreed

<b>Date</b>	<b>Payment</b>	<b>Cheque No.</b>	<b>Amount</b>
30/04/19	CALC membership	1310	408.54
30/04/19	Signpost paint, white and black + rust treatment	1311	72.60
30/04/19	St Kew Parish hall meetings	1312	120.00
30/04/19	D Finnemore church steps	1313	162.00
30/04/19	Viking Direct ink and stationary	1314	132.56
30/04/19	Mrs C Powell salary	1315	160.80
30/04/19	Revenue & Customs	1316	40.20
30/04/19	Grahan Tiplady Amble stones	1317	540.00
30/04/19	Aagaard Renshaw audit	1318	162.00
		<b>Total</b>	<b>1798.71</b>