

# ST KEW PARISH COUNCIL



**Chairman:** Cllr Anthony Godden

**Clerk:** Stephanie Tiplady, The Barn, Kitt Hill, Chapel Amble PL26 6EP

Email: [stkewparish@gmail.com](mailto:stkewparish@gmail.com): Tel: 01208 880060

[www.stkewparish.org.uk](http://www.stkewparish.org.uk)

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A Meeting of St. Kew Parish Council will be held via **Google video conferencing** on Tuesday 11th August 2020 commencing at 7.00 p.m.

The meeting is being held remotely due to the current COVID-19 outbreak.

**Members of the public are welcome to join in the video conference by providing their email address to the Clerk ([stkewparish@gmail.com](mailto:stkewparish@gmail.com)).**

**The Meeting will open for discussion period between members of the Public and the Council, this period is limited to a maximum of fifteen minutes.**

## A G E N D A

1. **PUBLIC DISCUSSION**
2. Chairman's announcements and apologies for absence.
3. Cornwall Councillor Report
4. To consider and approve the Minutes of the previous Parish Council Meetings (July).
5. Matters Arising  
**(6310) St Kew Church Wall Repair**
6. Correspondence
  - a) Covid grant support for Town & Parish Councils (letter attached)  
Any other important items of correspondence which the Chairman considers appropriate.
7. **Planning Applications**

**PA20/04874- , High Croft, Trelill, Bodmin, PL30 3HZ(Case Officer: )**  
Demolition of existing house and outbuildings and construction of replacement house and garage.  
Change of use of adjacent strip of land from agricultural land to domestic garden.

**PA19/09950 (listed) PA19/09960 (Conversion) – Mr & Mrs MacFarlane, The Coach House Treharrock Manor Treharrock Port Isaac Cornwall PL30 3HG**  
**(Case Officer: Aimee Williams)**  
Listed Building Consent for the conversion of old coach house/store room and first floor living accommodation to residential accommodation with guest annexe including construction of swimming pool with pump room and detached car port

**PA20/04618 – Mrs Loveday Craig-Wood, Treharrock Lodge Treharrock Port Isaac Cornwall PL29 3TA**  
**(Case Officer: Gemma Old)**  
Change of use of land to domestic

**PA20/05358 – Paul Griffiths – The Griffiths Family Trust, Land North-west Of The Mill House St Teath Road Pendoggett Bodmin**  
**(Case Officer: Megan Arnold)**  
Restoration of Barns and Use as Stables, Tackroom and Stores

**PA20/03470 – Mr Thomas, Land West Of Pandora Wayfields St Kew Highway Bodmin Cornwall**  
**(Case Officer: Stephen Kirby)**  
Outline permission for an affordable led housing scheme (minimum of 50% provision of affordable housing) comprising of 10 dwellings with all matters reserved

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7. **PA20/05632 – Kathryn Pennington, Menhay, Pendoggett Road, St Kew, PL30 3HH  
(Case Officer: Peter Daines)**  
Non material amendment for slight reduction in overall footprint of the new dwelling to 172.81 sqm and corresponding reduction in roof height (+12.006) to PA18/11255 Chimney replaced with lower height steel flue
- PA20/05974 - Mr & Mrs T Courtauld, Bokelly St Kew Bodmin Cornwall PL30 3DY  
(Case Officer: Jonathan Stoneman)**  
Listed Building Consent for replacement doors and windows to barn within the curtilage of a listed building.
- PA20/03733 - Mr & Mrs T Courtauld, Bokelly St Kew Bodmin Cornwall PL30 3DY  
(Case Officer: Jonathan Stoneman)**  
Listed Building Consent for the Demolition of existing barn and construction of replacement barn with identical footprint
- PA20/03732 - Mr & Mrs T Courtauld, Bokelly St Kew Bodmin Cornwall PL30 3DY  
(Case Officer: Jonathan Stoneman)**  
Demolition of existing barn and construction of replacement barn with identical footprint
- PA20/05556 – C & J Yeoman and Howells, Carclaze Barn Carclaze Lane Chapel Amble PL27 6EP  
(Case Officer: Aimee Williams)**  
Proposed garage to service approved barn conversion.
8. **Planning Decisions**
- PA20/03811 – Mr Peter Kent, Land West Of Middle Amble Chapel Amble APPROVED**  
Relocation of bird hide constructed under planning permission PA14/09275. The hide has been dismantled in preparation to be re-built at a position approximately 100m from original location.
- PA20/03707 - Mr Jonathan Whitten, Orchard Barn Hale, School Lane APPROVED  
St Kew Bodmin**  
New vehicle access to serve Hale Farmhouse, Carriagehouse and The Granary to School Lane, Class C road Parish
9. Schedule of Monthly Accounts July 2020
10. Parish Councillor reports and any other matters
11. Items for Pieces of Eight
12. Register of gifts and hospitality for Councillors and staff.

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## Minutes of the Meeting of St Kew Parish Council Meeting held on Tuesday 14<sup>th</sup> July 2020 at 7.00 pm via conference call due to Covid 19 pandemic

**Present:** Chairman Cllr A Godden, J Rowe, R Godden, A Prophet, A McMahon,  
Cllr P Bishop, CC S Knightley, CC R Moorcroft

**Apologies:**, Cllr T Mott, J Lethbridge, B Finnemore,

1 member of the public was present.

### 6316. Public Discussion

None

### 6317. Chairman's Announcements and apologies for absence – Apologies listed above.

The renewal of the annual membership of CALC membership costing £441.89 was discussed.

**PROPOSED:** by Cllr R Godden and seconded by Cllr J Rowe that the Council do not renew the CALC subscription. All in favour.

### 6318. Cornwall Councillor and Police Reports

Cllr R Moorcroft advised there was an increase of holiday makers in the area, and any reports of wild camping were to be reported to the Cornwall Cllrs to take necessary action. Cllr Moorcroft and Cllr Knightley are still heavily committed to their volunteer work, and the first virtual Full Council meeting took place last week and was well attended.

### 6319. Council Meeting Minutes – To confirm and sign the Minutes of the Parish Council Meeting on 9<sup>th</sup> June 2020

It was proposed by Cllr R Godden seconded by Cllr J Rowe it was **AGREED** that the Minutes of the meetings on 9 June be a true and accurate record. All in favour.

### 6320. Matters Arising

**(6310)** St Kew Church Wall Repair – a meeting has taken place and plans are in progress.

**(6306)** PA20/03707 – Orchard Barn Hale – update on request for gate, confirming the cattle grid and gate were part of the conditions attached to the planning approval.

**(6309)** Lack of post office provision at St Kew Highway – update given by Cllr McMahon to confirm that contact had been made with the post office and they are aware of the request for a permanent post office in St Kew Highway.

**(6314)** Due to technical difficulties the items listed for Pieces of Eight have not been submitted, so additional space would be required in the next edition in September.

### 6321. Correspondence

None

## **6322. Planning Applications**

### **PA20/04031– S Dally, Land NW Of Lower Amble Farm, Gutt Road, Chapel Amble, Wadebridge (Case Officer: Megan Arnold)**

Construction of Dirty Water / FYM / Slurry Store

The meeting was adjourned whilst Mr Dally provided the reasons for the planning application.

**PROPOSED:** by Cllr J Rowe and seconded by Cllr P Bishop that the Council **APPROVE** the application. All in favour.

### **PA20/03811– Mr P Kent, Land West Of Middle Amble, Chapel Amble, Wadebridge**

**(Case Officer: Aimee Williams)**

Re-location of bird hide constructed under planning permission PA14/09275. The hide has been dismantled in preparation to be re-built at a position approximately 110 M from original Location.

**PROPOSED:** by Cllr J Rowe and seconded by Cllr T Prophet that the Council **APPROVE** the application. All in favour.

### **PA20/04070– Ms Sophie Bennett-Hayes, The Annexe, Penmarie, Pendoggett Road, St Kew, PL30 3HH**

**(Case Officer: Jonathan Stoneman)**

Existing double garage to be converted into 2 bedrooms and 1 new bathroom, internal layout and staircase alterations, entrance porch enlarged with a new door, changes to fenestration and addition of 1st floor balcony and ground floor terrace to the rear

Cllr A Prophet and Cllr J Rowe viewed the proposal and were happy with the application.

**PROPOSED:** by Cllr J Rowe and seconded by Cllr A Prophet that the Council **APPROVE** the application. All in favour.

### **PA20/05033 (Conversion) PA20/05034( Listed Building Consent) – Mr A Martin, Rooke Farm, Chapel Amble, Wadebridge, PL27 6ES**

**(Case Officer: Jonathan Stoneman)**

Conversion/Listed Building Consent for the Conversion of Grade II Listed Piggery at Rooke Farm to a professional kitchen/ bakery. Works to include re-roofing, including raising of wall head height, new windows/ doors to existing openings plus one additional new entrance door opening and installation of new concrete floor slab.

**PROPOSED:** by Cllr J Rowe and seconded by Cllr A McMahon that the Council **APPROVE** the application. All in favour.

## **6323. Planning Decisions**

### **PA20/03707– Mr J Whitten, Orchard Barn, Hale School Lane, St Kew, Cornwall PL30 3HE**

New vehicle access to serve five residential properties at Hale to the class C road C0203, School Lane.

**APPROVED WITH CONDITIONS**

## **6324. Schedule of Monthly Accounts**

**PROPOSED:** by Cllr J Rowe and seconded by Cllr A Prophet that the June monthly accounts be approved en bloc. All in favour.

**6325. Policy Updates (Code of Conduct, Standing Orders & Financial Regs)**

It was confirmed that the auditors and Cllrs were happy with the content.

**6326. Parish Councillor Reports and any other matters**

**Cllr A McMahon** confirmed the police arrived to advise a second home owner in Trequite that they were staying against covid regulations and they left the property.

**Cllr R Godden** advised there was a vacancy for the footpath co-ordinator, and it was proposed that Cllr A Prophet filled this post.

**ACTION:** It was **PROPOSED** by Cllr R Godden and seconded by Cllr J Rowe that Cllr A Prophet filled the footpath co-ordinator vacancy. All in favour.

**6327. Items for Pieces of Eight**

Items itemised in the May/June minutes.

**6328. Register of gifts and hospitality for Councillors and Staff**

None to report.

There being no further business, the meeting closed at 19.39.

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## St Kew Parish Council Meetings

Held on the 2nd Tuesday of each month  
at 7pm

Via GoogleMeet (video conferencing)  
(during Covid pandemic)

Anyone can join

Simply email [stkewparish@gmail.com](mailto:stkewparish@gmail.com)  
with your email address and the parish  
clerk will add you to the meeting

# PAYMENT SCHEDULE FOR St KEW PARISH COUNCIL

**July 2020**

## Payments to be agreed

<b>Date</b>	<b>Payment</b>	<b>Cheque No.</b>	<b>Amount</b>
31/07/2020	Mrs S Tiplady salary	1371	160.80
31/07/2020	PAYE	1372	40.20
		<b>Total</b>	<b>201.00</b>



To all Town and Parish Councils in Cornwall

**Date:** 29 July 2020

Dear Colleagues,

### **Position on Financial Support for Town and Parish Councils through the Covid-19 Pandemic**

I wanted to write to you today to clarify the position on financial support for town and parish councils through the Covid-19 pandemic.

As an authority, Cornwall Council has already made clear we will work to ensure all of our town and parish councils are financially sustainable during this crisis.

We are conscious that the impact of Covid-19 is different for every council given the wide variations in precepts, reserves, expenditure and income-generation. Working closely with colleagues at CALC, we have tried to ensure that the following funding policy is fair and targeted at those most adversely affected to make best use of the limited resources available.

Our primary aim is to ensure no authority faces a financial crisis. We are looking to reflect the Government criteria in relation to grants for Covid-19 related expenditure and lost income when calculating the level of support we can provide to town and parish councils. We will also be taking into account the levels of reserves held by local councils. It should be noted that the grants made available by the Government to Cornwall Council are already over-committed and the Council will be drawing extensively on its reserves to make up the shortfall.

Therefore, we are asking local councils to have depleted their reserves down to the minimum recommended levels, as set out as good practice in the Town and Parish Council good practitioners guide, before support from Cornwall Council can be applied for.

For councils with net revenue expenditure of less than £200,000, then usable reserves equivalent to six months expenditure should be held and for those where it is greater than £200,000 usable reserves should be equivalent to three months expenditure.

Any reserves already formally committed for projects do not count as usable reserves for this calculation. Claims can then be made for Covid-19 related expenditure and lost income with a limit of up to 6 months of the Council's annual net expenditure.

This mirrors the expectation placed on Cornwall Council by the Government and has been drawn up working closely with our partners in the Cornwall Association of Local Councils (CALC).

The new guidance will be in place for claims relating to the first and second quarters of the current financial year, and the policy will be reviewed during quarter three.

If this proposal still does not resolve an individual Council's financial position to a point where they avoid an unfunded deficit then please make contact with us for a more detailed discussion and we can work with you to resolve the situation.

I hope this clarifies the position for you and reassures you that we will do all we can to ensure we all come through these challenging times together.

Claims can be submitted to [Russell.Ashman@cornwall.gov.uk](mailto:Russell.Ashman@cornwall.gov.uk).

Yours faithfully  
Dhywgh hwi yn IeI



Tracie Langley  
Interim Chief Operating Officer (S.151 Officer)  
**Customer and Support Services**  
Tel: 01872 323352  
Email: [Tracie.Langley@cornwall.gov.uk](mailto:Tracie.Langley@cornwall.gov.uk)