

# ST KEW PARISH COUNCIL



**Chairman:** Cllr Anthony Godden

**Clerk:** Stephanie Tiplady, The Barn, Kitt Hill, Chapel Amble PL26 6EP

Email: [stkewpc@gmail.com](mailto:stkewpc@gmail.com): Tel: 01208 880060

[www.stkewparish.org.uk](http://www.stkewparish.org.uk)

A Meeting of St. Kew Parish Council will be held in St. Kew Parish Hall on Tuesday 10th September 2019 commencing at 7.00 p.m. Members of the public are welcome to attend.

**The Meeting will open for discussion period between members of the Public and the Council, this period is limited to a maximum of fifteen minutes**

## A G E N D A

1. **PUBLIC DISCUSSION**
2. Chairman's announcements and apologies for absence.
3. Cornwall Councillor Report
4. To consider and approve the Minutes of the previous Parish Council Meeting.
5. Matters Arising
  - a) Climate Change Working Group update (verbal update)
  - b) Neighbourhood plans for St Kew area (email refers)
6. Correspondence
  - a) Community Governance Review: Update on Stage 2 (email refers)
  - b) Footpath 15 & 22 emergency works (email refers)
  - c) Reviewing Cornwall's Homelessness Strategy (email refers)
  - d) Wadebridge & District Community Network Meeting (email refers)

Any other important items of correspondence which the Chairman considers appropriate.

7. **Planning Applications**

**PA19/04475 - Mr John Brown, Land north of Woodside, St Kew, Bodmin, PL30 3EG**  
**(Case Officer: Samuel Fuller)**  
 Change of use of agricultural land to an off-road cycling facility.

**PA19/07306 - Mr Mark Finnemore, Polingarrow Farm, St Kew Road, Bodmin**  
**(Case Officer: Jack Bromley)**  
 Refurbishment of existing attached building to provide self-contained residence.
8. **Planning Decisions**  
None
9. Schedule of Monthly Accounts August 2019
10. Remembrance Wreath
11. Co-Option of Parish Councillor
12. Parish Councillor reports and any other matters
13. Items for Pieces of Eight
14. Register of gifts and hospitality for Councillors and staff.

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## Minutes of the Meeting of St Kew Parish Council Meeting held on Tuesday 13<sup>th</sup> August 2019 at 7.00 pm in St Kew Parish Hall

**Present** Chairman : Cllr A Godden, Cllrs R Godden, T Mott, J Lethbridge, P Bishop, B Finnemore

**Apologies:** Cllr J Rowe, Cornwall Councillor Knightley

2 members of the public were present.

**6146. Public Discussion**

No items raised.

**6147. Chairman's Announcements and apologies for absence** – Apologies listed above  
The Chairman announced the resignation of Cllr John Rickard.

**6148. Cornwall Councillor and Police Reports**

No report.

**6149. Council Meeting Minutes – To confirm and sign the Minutes of the Parish Council Meeting on 9<sup>th</sup> July 2019**

Proposed by Cllr R Godden seconded by Cllr J Lethbridge it was **AGREED** that the Minutes of this meeting be a true and accurate record. All present at the meeting in favour.

**6150. Matters Arising**

**(6143)** The low flying helicopters have continued to raise concern in the parish and Cobham helicopter services are restricting low flying training whilst they carry out public consultation.

**(6127)** The SLOW road markings have still not been painted on the tarmac by St Kew Cottages.

**ACTION: Cllr Bishop to contact Oliver Jones to chase.**

**(6141)** The Draft Environment Policy is nearing completion and the final document will be ready for approval at the September meeting.

**ACTION: Cllr T Mott/Cllr R Godden**

**6151. Correspondence**

**Payphone Review** – A letter from BT relating to the payphone in the parish and asking for comments regarding its removal was circulated. Proposed by Cllr T Mott, seconded by Cllr R Godden that the Parish Council object to the removal of the payphone at St Kew Highway. All in favour.

**ACTION:** Clerk to write to BT to advise them of this decision.

**Speeding Cars (email from Mr Ellery)** – An email relating to the speeding cars passing the old Fish and Chip Shop at St Kew Highway had been received. Cllr A Godden proposed Mr Ellery should be thanked for his comments and to advise him of the impending speed reduction works due to be carried out in the Autumn, seconded by Cllr Finnemore. All in favour.

**ACTION:** Clerk to send email as above.

#### **6152 Planning Applications**

**PA19/06085 - Mr Hugh Briscoe, Lenora, Chapel Amble Road, Chapel Amble, Wadebridge, PL27 6EU**

Extension and re-ordering of existing house and outbuildings. Replacement of single storey mono pitched roof store with the construction of new stone garage and studio under a dual pitched slate roof.

Viewed by Cllrs Mott and R Godden. Proposed by Cllr R Godden and seconded by Cllr Mott that the Council **APPROVE** the application. All in favour

#### **6153. Planning Decisions**

**PA19/04452 – Mr & Mrs William & Philippa Harkness, The Barn, Trewane Manor, Trelill, Bodmin**

Listed building consent for removal of modern conservatory and replacement with single-storey stone extension. Replacement of UPVC external doors and windows with painted timber ones. Replacement of UPVC rainwater goods with painted cast metal ones

**APPROVED**

#### **6154. Schedule of Monthly Accounts**

**PROPOSED:** by Cllr Bishop and seconded by Cllr Mott that the July monthly accounts be approved en bloc. All in favour

#### **6155. Parking on the Common Land at Tregellist**

Cllr R Godden advised that the common land is being used for parking and also for storage of household items..

**PROPOSED** by Cllr P Bishop and seconded by Cllr Mott that a letter be sent to all residents in Tregellist asking them not to use the common land for parking or storage of items. All in favour

**ACTION:** Clerk to write letter to all residents advising them of the above.

#### **6156. Parish Councillor Reports and any other matters**

**Cllr Lethbridge** asked if there was an opportunity to invite a Cornwall Council representative or specialist person to a future meeting to discuss Neighbourhood Plans

**ACTION:** Clerk to ask Cornwall Council Parish Plan Officer to provide information and circulate to all Councillors before inviting them to a future Parish Meeting.

**Cllr Bishop** reported that the road outside Trescoble was dangerous and wanted to find out when the scheduled works were due to be carried out..

**ACTION:** Clerk to provide contact details of Oliver Jones, Highways to Cllr Bishop to follow up.

**Cllr R Godden** reported that there is a lot of information being put in the Council notice boards that is not really relevant for the notice boards.

**ACTION:** All Cllrs to monitor information on the notice boards and remove if not relevant

**Cllr R Godden** reported that shrubs beside the St Kew Inn are overgrown and need to be cut back so they do not restrict the view of road users.

**ACTION:** Cllr R Godden to speak to the Landlord of the St Kew Inn to ask for the shrubs to be cut back

**Cllr R Godden** reported that the grass cuttings in the top Churchyard are still being disposed of in the Lower Churchyard.

**ACTION:** Cllr R Godden to speak to the Contractor for the Parish Council to request that the cuttings are not left in the Lower Churchyard.

**Cllr Mott** circulated an email from WREN regarding the Middle Treworder Community Fund 2019 for which applications need to be submitted by 13 September 2019.

**ACTION:** Clerk to circulate poster relating to the fund to all Cllrs for the Parish Notice Boards and Cllr R Godden to include details in the Pieces of Eight Magazine

The above actions were **PROPOSED** by Cllr Mott and seconded by Cllr R Godden. All in favour.

**6157. Items for Pieces of Eight**

Environmental Policy  
Parking at St Kew Highway  
Low flying helicopters  
WREN – Middle Treworder Community Fund  
Skisdon Roadworks

**6158. Register of gifts and hospitality for Councillors and Staff**

None to report.

There being no further business, the meeting closed at 19.43.

URGENT: Community Governance Review Update on Stage 2

**Rapier Jacquie**

Fri, Aug 30, 8:35 AM (1 day ago)

Dear colleague,

**Community Governance Review: Update on Stage 2**

I wanted to ensure you had received the attached Communities & Devolution bulletin on Stage 2 of the Community Governance Review, which was sent to all town & parish councils on 23 August 2019.

In brief, the bulletin:

- Thanks all town & parish councils who made a submission for change or no change during Stage 1 of the review
- Explains that Stage 2 of the review has commenced and involves Cornwall Council agreeing draft recommendations for public consultation. This Stage is currently envisaged to conclude in December 2019, with the public consultation taking place between then and March 2020.
- Invites parish councils to comment on submissions received from third parties affecting their parish by replying to [CGRs@cornwall.gov.uk](mailto:CGRs@cornwall.gov.uk) by 4 October 2019. The submissions have been published on our website, including: a summary of all submissions across Cornwall, and full submissions broken down into packs for each Community Network Area. This is the link to the submissions: <https://www.cornwall.gov.uk/council-and-democracy/elections/community-governance-reviews/information-about-stage-2-of-the-community-governance-review>
- Announces that the Electoral Review Panel will be holding ten public engagement meetings across Cornwall in September and early October to enable it to hear views about these submissions, particularly around any proposals that involve significant boundary changes and/or the creation of new councils. These meetings will help the Panel make its draft recommendations later this autumn. The bulletin lists the dates of the public engagement meetings, and the parishes being focused on at each meeting, and there are further details on the website. The relevant meeting/s for this network area are:

**Wadebridge, Egloshayle, St Breock, Padstow, St Minver Highlands, St Minver Lowlands, St Teath**

**When:** Wednesday 2 October, 6.30 for 7pm start at the Shuttleworth Memorial Hall, Egloshayle, Wadebridge, PL27 6HW

- You will note that the public engagement meetings will not be able to focus on all parishes and changes submitted for them. However, if your parish is not the focus of one of these meetings, we would still like to hear of any comments you have with regards to third party submissions impacting on your parish via the CGR email address.

Finally, as mentioned in the bulletin, I've attached a poster for the relevant public meeting I should be grateful if you would place this on your notice boards and spread the word about the meetings as you feel is appropriate.

If you have any queries about the review, please let me know.

Thank you

**Jacquie Rapier**

Community Link Officer Wadebridge & Padstow

Footpath 15 & 22, St Kew - emergency

**Cornwall Streetworks Team <noreply@elgin.org.uk>**

Thu, Aug 22, 12:08 PM  
(9 days ago)

to

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Location: Footpath 15 and Footpath 22, St Kew

Timing: Initially 22nd August to 11th September 2019 (24 hours, weekends included) then to be extended until 11th March 2020

Reason for Emergency Closure: hazardous bridge

Contact: Donald Martin, Cornwall Council, Tel: 0300 1234 202

The above closure has been approved and is now in progress. Please click the following link to view a map and associated documents:

View on <https://roadworks.org?tm=114643671>

Applicants and contractors are reminded that they are responsible for the provision, erection, maintenance and removal of all necessary signing. Applicants are also reminded that they have undertaken to notify all interested parties known to be directly affected by the closure/restriction including, if appropriate, all frontagers on the length of the footpath such as local residents and businesses as well as other trader who may have to make deliveries and/or collections in the area

Kind Regards

Streetworks

Transport and Infrastructure Service

Cornwall Council

**30 August 2019**

[View this email in your browser](#)



### **Reviewing Cornwall's Homelessness Strategy**

We are reviewing Cornwall's current Homelessness Strategy and have been carrying out consultation and engagement over the last few months to develop a [new draft strategy](#).

City, Town and Parish Councils are invited to make initial comments on the new draft strategy via an online survey closing date for comments is Thursday 12 September 2019.

After this we will prepare a final version of the strategy and make it available for comment for a further three week period.

Kind regards,

**Cornwall Council Housing Strategy Service**

On 21 Aug 2019, at 14:24, St Kew Parish Clerk <[stkewparish@gmail.com](mailto:stkewparish@gmail.com)> wrote:

>

> Dear all

>

> I have just been advised of the dates for the Wadebridge Community Network meetings for 2020. The dates are as follows and are all being held at the Egoshayle Pavillions:

>

> 16 Jan 7-9pm

> 12 March 7-9pm

> 14 May 6-8pm

> 16 July 6-8pm

> 10 Sept 6-8pm

> 12 Nov 7-9pm

>

> Shall I leave it for you to discuss who would like to attend these meetings.

>

> Stef

**From:** Furley Sarah <[Sarah.Furley@cornwall.gov.uk](mailto:Sarah.Furley@cornwall.gov.uk)>  
**Sent:** 30 August 2019 13:20  
**To:** Tiplady Stephanie <[Stephanie.Tiplady@cornwall.gov.uk](mailto:Stephanie.Tiplady@cornwall.gov.uk)>  
**Cc:** Rapier Jacquie <[Jacquie.Rapier@cornwall.gov.uk](mailto:Jacquie.Rapier@cornwall.gov.uk)>; Burrow Melissa <[Melissa.Burrow@cornwall.gov.uk](mailto:Melissa.Burrow@cornwall.gov.uk)>  
**Subject:** RE: Neighbourhood plans for St Kew area

Hello Stef

The first point of call would be the CLO – who is Jacquie Rapier, who would discuss whether an NDP is the right tool for the aims of the parish council.

If they do decide to do a neighbourhood plan, their NDP team contact would be Melissa Burrow. The NDP officers don't *generally* come out to Parish Council meetings, but we do hold regular surgeries where NDP officers come to local Council offices – and the next round are in September, so if St Kew wanted to come, say, to the Bodmin surgery, that is on Friday 13<sup>th</sup> September and there are slots available. If so, please ask them to contact Melissa – I have copied her in and her phone number is 01872 224452.

Best wishes

Sarah

Sarah Furley | Group Leader Neighbourhood Planning

Cornwall Council | Planning and Sustainable Development

[sarah.furley@cornwall.gov.uk](mailto:sarah.furley@cornwall.gov.uk) | Tel: 504294 (internal)| External: 01872 224294

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**From:** Tiplady Stephanie <[Stephanie.Tiplady@cornwall.gov.uk](mailto:Stephanie.Tiplady@cornwall.gov.uk)>  
**Sent:** 30 August 2019 12:19  
**To:** Furley Sarah <[Sarah.Furley@cornwall.gov.uk](mailto:Sarah.Furley@cornwall.gov.uk)>  
**Subject:** Neighbourhood plans for St Kew area

Hiya

Can you advise me who the right officer would be to come to a local Parish Council meeting to discuss Neighbourhood plans for the parish of St Kew, Nr Wadebridge?

Thanks

Stef

**PAYMENT SCHEDULE FOR  
St KEW PARISH COUNCIL  
August 2019**

**Payments to be agreed**

<b>Date</b>	<b>Payment</b>	<b>Cheque No.</b>	<b>Amount</b>
31/08/19	Mrs S Tiplady salary	1332	160.80
31/08/19	Revenue & Customs	1333	40.20
31/08/19	Graham Tiplady ½ years cutting of common land	1334	1405.00
31/08/19	Microshade Consultants, GPDR monitoring	1335	120.00
31/08/19	Viking Direct stat.	1336	110.09
		<b>Total</b>	<b>1836.09</b>